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He's Always Been My Son Janna Barkin 2017-08-21 This inspiring and moving story, told from the heart of an extraordinary family, recounts the emotional and uplifting journey of raising a transgender son. Janna Barkin's family has come a long way since their child, Amaya, first told them he was a boy and not a girl and this captivating memoir charts the family's experiences of raising Amaya, from birth through to adulthood. With powerful chapters written by Amaya's family and friends, Janna shares personal stories of the support and discoveries her family has encountered and provides a 'care package' of advice for families facing similar issues, including a glossary of terms and a list of hand-picked support sources. Written with warmth and humor, He's Always Been My Son reminds us to accept others for who they are and will support, educate and inspire anyone who reads it.

My OneNote 2016 (includes Content Update Program) Sherry Kinkoph Gunter 2015-11-23 If you're currently a OneNote user or thinking about upgrading to the latest version, My OneNote 2016 is your must-have companion. This friendly, quick, full-color, 100% practical tutorial walks you through the various tasks for building your own digital notebooks and filling them with notes, ideas, resources, artwork, lists, and more. If you're ready to organize your note-taking projects, then My OneNote 2016 is ready to help.

The end of medicine as we know it - and why your health has a future Harald H. H. W. Schmidt
Gods, ghosts and black dogs Stanley Coren 2016-03-24 People tell stories about what they love, including dogs, and this book is a collection of such stories. Some are spooky, some funny, and some engage the mind in the same way that a detective story does. Starting with a look at the origins of folk tales involving dogs, you'll find facts, history and humour aplenty from all around the world.

Personal Data in Competition, Consumer Protection and Intellectual Property Lawlor Bakhom 2018-11-02 This book analyses the legal approach to personal data taken by different fields of law. An increasing number of business models in the digital economy rely on personal data as a key input. In exchange for sharing their data, online users benefit from personalized and innovative services. But companies' collection and use of personal data raise questions about privacy and fundamental rights. Moreover, given the substantial commercial and strategic value of personal data, their accumulation, control and use may raise competition concerns and negatively affect consumers. To establish a legal framework that ensures an adequate level of protection of personal data while at the same time providing an open and level playing field for businesses to develop innovative data-based services is a challenging task. With this objective in mind and against the background of the uniform rules set by the EU General Data Protection Regulation, the contributions to this book examine the significance and legal treatment of personal data in competition law, consumer protection law, general civil law and intellectual property law. Instead of providing an isolated analysis of the different areas of law, the book focuses on both synergies and tensions between the different legal fields, exploring potential ways to develop an integrated legal approach to personal data.

Oxford Textbook of Medical Education Kieran Walsh 2016 Providing a comprehensive and evidence-based reference guide for those who have a strong and scholarly interest in medical education, the Oxford Textbook of Medical Education contains everything the medical educator needs to know in order to deliver the knowledge, skills, and behaviour that doctors need. The book explicitly states what constitutes best practice and gives an account of the evidence base that corroborates this. Describing the theoretical educational principles that lay the foundations of best practice in medical education, the book gives readers a through grounding in all aspects of this discipline. Contributors to this book come from a variety of different backgrounds, disciplines and continents, producing a book that is truly original and international.

My Office Sway (includes Content Update Program) Patrice-Anne Rutledge 2015-11-16 If you want to learn how to use Microsoft Sway, My Office Sway is your must-have companion. This friendly, quick, full-color, 100% practical tutorial walks you through various tasks for building your own multimedia web presentations—even if you have no design skills. If you're ready to start creating your own Sways on your computer, tablet, or phone, My Office Sway is ready to help. In addition, this book is part of Que's Content Update Program. As Microsoft updates features of Sway, sections of this book will be updated or new sections will be added to match the updates to the software. Every task is presented step-by-step, using carefully annotated, colorful screenshots, all numbered so there's no chance of getting lost or confused. Everything's clearly organized in modular, self-contained chapters designed to help you get started quickly. Throughout, the book is packed with helpful tips, lists, and quick solutions to the problems you're most likely to encounter.

Exploring children's learning The Open University 2011-07-28 This 20-hour free course explored four theories of child development, each taking a different view, which underpin research into children's learning.

When man meets dog Chris Blazina 2016-05-12 Have you ever wondered why dogs are considered 'man's best friend'? In this book, Psychologist Dr Christopher Blazina explains the importance of the unique bond between men and dogs. There are widely-held beliefs that males naturally transition into a state of self-imposed seclusion and emotional detachment in adulthood. Even relying on another person violates the rules of being a man. When Man Meets Dog explores how the bond with animal companions bypasses many of these barriers, helping males develop into happier, healthier men. What a difference a dog can make! It's also important to discuss the other side of attachment: loss. Again, the mixed messages men receive lead to difficulties with managing grief. When Man Meets Dog is the first book to discuss men's continuing bonds with a lost animal companion. A continuing bond is a new way of reconnecting and preserving the memory of this unique connection. When Man Meets Dog is a memoir with a purpose. Chris shares his very personal story of how two shelter dogs not only changed the direction of his life, but also how he defines what it means to be a man.

Teaching Gifted Kids in Today's Classroom Susan Winebrenner 2020-03-06 Latest edition of the go-to classroom resource since 1992 for reaching and challenging gifted students. This fourth edition of the "orange bible" brings fresh updates to the definitive guide to meeting the learning needs of gifted students in the mixed-abilities classroom—seamlessly and effectively with minimal preparation time. Included are practical, classroom-tested strategies and step-by-step instructions for how to use them. The book provides information on: Compacting and differentiating skill work and new content Extending reading and writing instruction Planning curriculum for all students at the same time Supporting self-directed independent study Supporting curriculum standards and increasing curriculum rigor Boosting critical and creative thinking skills Using assessments to help students demonstrate what they already know Using technology for accelerated learning and to benefit twice-exceptional (2e) students Serving gifted kids with special needs Managing cluster grouping Digital content includes a full chapter for parents as well as a PDF presentation for professional development, reproducible forms ready to customize and print for classroom use, and additional extension menus for the primary and upper grades.

Guide to Publishing in Psychology Journals Robert J. Sternberg 2018-12-06 This book is an indispensable guide to how to write articles, choose journals, and deal with revisions or rejection. Each chapter is written by a highly experienced journal editor - people who have actually made decisions on manuscripts and publication, as well as being eminent in their respective scientific field and written many articles themselves. It showcases parts of articles, discusses journal submission, outlines the resubmission process, and highlights systemic issues. Clear instructions are given on writing an empirical article, literature reviews, titles and abstracts, introductions, theories, hypotheses, methods and data analysis. Each part of the process is laid out from presenting results, to mapping-out a discussion and writing for referees. The integral skills of revising papers and ensuring a high impact are taught in 'article writing 101'. Whilst less intuitive knowledge is provided concerning publishing strategies, references, online submission, review systems, open access and ethical considerations.

Thrive Ben Wright 2018-05-16 Martha Boyne, Emily Clements and Ben Wright's Thrive: In your first three years in teaching equips trainee secondary school teachers with the know-how to lay the foundations for a successful career in teaching, long after the challenging first few years are over. Martha, Emily and Ben are thriving teachers. In Thrive they share their personal experiences and demonstrate how you too can thrive during the tricky training year, the daunting NQT year and the crucial RQT year. Using their collective insights, and plenty of evidence-informed strategies and advice, they detail how you can get to grips with the classroom basics from behaviour management and lesson planning to differentiation and providing for SEND and effectively continue your professional development. This book is not just a survival manual to help teachers get through their first three years in teaching. Nor is it an academic text that has been written by authors who have only a distant memory of what it takes to stand in front of a class of teenagers for the first time. Thrive is something very different. It gives both the aspiring and the newly qualified the support and guidance to become a thriving teacher, and has been co-authored by three recently qualified teachers who in this book invest their passion and practical knowledge to inspire and inform others who want to pursue enjoyable and rewarding careers in teaching. Thrive is divided into three parts specifically detailing what can be expected in the training year, NQT year and RQT year respectively with the authors' commentary threaded throughout to demonstrate how the ideas discussed can be successfully put into practice. Their accounts are also complemented by expert advice from two people who are at the very top of their profession, Lianne Allison and Dr Simon Thompson, who provide wider perspectives drawn from a wealth of teaching experience. Forty of the book's forty-six chapters begin with a checklist outlining what a developing teacher is expected to do, and each chapter ends with a to-do list that can be used as a quick reference point to structure the strategies implemented. These to-do lists are also followed by lists of suggested further reading so that readers can delve deeper into topics and fields of research that they find particularly interesting or relevant. Furthermore, the book offers helpful counsel on choosing the best training route as well as an in-depth analysis of the change in priorities for busy teachers as they progress: encouraging constant reflection, outlining potential pathways and emphasising the importance of evidence-based practice and how new teachers can, and should, incorporate this into their teaching. Rooted in practical strategies and innovative ideas, Thrive is the essential guide for trainee secondary school teachers and teacher trainers.

SQL Server 2016 High Availability Unleashed (includes Content Update Program) Paul Bertucci 2017-07-28 Book + Content Update Program SQL Server 2016 High Availability Unleashed provides start-to-finish coverage of SQL Server's powerful high availability (HA) solutions for your traditional on-premise databases, cloud-based databases (Azure or AWS), hybrid databases (on-premise coupled with the cloud), and your emerging Big Data solutions. This complete guide introduces an easy-to-follow, formal HA methodology that has been refined over the past several years and helps you identify the right HA solution for your needs. There is also additional coverage of both disaster recovery and business continuity architectures and considerations. You are provided with step-by-step guides, examples, and sample code to help you set up, manage, and administer these highly available solutions. All examples are based on existing production deployments at major Fortune 500 companies around the globe. This book is for all intermediate-to-advanced SQL Server and Big Data professionals, but is also organized so that the first few chapters are great foundation reading for CIOs, CTOs, and even some tech-savvy CFOs. Learn a formal, high availability methodology for understanding and selecting the right HA solution for your needs Deep dive into Microsoft Cluster Services Use selective data replication topologies Explore thorough details on AlwaysOn and availability groups Learn about HA options with log shipping and database mirroring/ snapshots Get details on Microsoft Azure for Big Data and Azure SQL Explore business continuity and disaster recovery Learn about on-premise, cloud, and hybrid deployments Provide all types of database needs, including online transaction processing, data warehouse and business intelligence, and Big Data Explore the future of HA and disaster recovery In addition, this book is part of InformIT's exciting Content Update Program, which provides content updates for major technology improvements! As significant updates are made to SQL Server, sections of this book will be updated or new sections will be added to match the updates to the technologies. As updates become available, they will be delivered to you via a free Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit informit.com/cup. How to access the Web Edition: Follow the instructions inside to learn how to register your book to access the FREE Web Edition.

No walks? No worries! Sian Ryan 2014-09-15 Meeting a dog's physical, mental, and emotional needs during a period of limited mobility can help reduce the possibility of future behaviour problems, alleviate some of the stress of caring for a less active canine, and help aid recovery. Encouraging owners to reflect upon, and take into account, their dog's individual requirements in advance of surgery or other lifestyle-limiting event, the book also contains information and advice about appropriate activities that owners can introduce to their dog's daily routine whilst walks are limited.

Micro-Entrepreneurship For Dummies Paul Mladjenovic 2013-04-22 Tired of the 9-to-5 grind and want a way to earn or to supplement your income? Easy. The media has named the growing trend toward micro-entrepreneurship "the Rise of the Creative Class," "the Gig Life," or "the freelance economy." All of those refer to the nearly 4 million workers who were self-employed this past year, and millions of others who currently supplement their income with freelance work. While the trend has been spotted before, there's no stark difference between micro-entrepreneurs today and the "Free Agent Nation" citizens of the late '90s: technology. Micro-Entrepreneurship For Dummies shows you how to navigate this confusing technological landscape in order to make a contributable profit. Micro-Entrepreneurship For Dummies aids you in making the best use of micro-entrepreneurial platforms, with helpful advice that includes information on signing up for and selling products on websites such as Airbnb, Craigslist, TaskRabbit, Uber, and Etsy. Micro-enterprise, using online platforms to sell products or services, is a proven way to earn extra money and supplement household income. In today's struggling economy, the importance of self-run businesses and small enterprise is growing as more people take lower-paying jobs and need a little extra spending money Shows you how to sign up for and sell products online Micro-Entrepreneurship For Dummies appeals to anyone looking to earn or supplement their income from home.

You Are The Key Apurva Chamaria 2016-04-04 Whether it is a sales person struggling to meet his quota, a love stuck lover trying to get introduced to his beloved, a young MBA looking for a job, an entrepreneur looking for funding, marketers trying to enable sales to generate leads on their own - everybody can benefit from understanding and learning the principles detailed in this book. With internet penetration and social media and mobile usage going through the roof, this book is a must read guide which will help you open doors and create opportunities which you never knew existed. Welcome to the world of social selling!

The SEL Solution Jonathan C. Erwin 2020-12-22 Inspiring, practical guide on integrating SEL into the curriculum, fostering positive behavior and leadership, and creating a culture of excellence in the classroom and school. Research shows that a socially and emotionally supportive setting is the solution to increasing student achievement. The SEL Solution: helps students and adults master critical social and emotional skills encourages student leadership provides effective and compassionate behavior management strategies increases student success Based on William Glasser's Choice Theory, the book shows educators how to integrate lessons on empathy, cooperation, self-regulation, leadership, and a range of other SEL (social and emotional learning) topics into the school day and into social studies and language arts curriculum. This book provides dozens of strategies that are classroom tested and proven successful. Both fun and easy-to-use, these lessons and activities help create and sustain a positive, thriving school culture. For use by teachers, counselors, coaches, principals, and other educators, the strategies in this book provide a plan for engaging the whole school community in identifying, celebrating, and sustaining its positive values. Digital content includes customizable forms from the book and a PDF presentation for professional development.

Pricing and consumption of digital content Florian Uhl 2016-11-15 Seminar paper from the year 2016 in the subject Communications - Multimedia, Internet, New Technologies, grade: 1.0, University of Frankfurt (Main) (Marketing), course: Pricing-, Customer-, And Online Decision Making, language: English, abstract: A lot of publishers start to charge for digital content and refrain from offering digital content for free. This resulted from declining advertising rates for online space and decreasing subscription rates to print content. However, a lot of publishers fear that price increases lead to a decrease in demand and revenue. In this paper, I address the question of how to successfully implement prices for digital content.

Construction and Contracting Business Entrepreneur magazine 2016-07-18 The experts at Entrepreneur provide a two-part guide to success. First, find out how to start your own construction or contracting firm doing remodels, new constructions, home additions, and more. Then, master the fundamentals of business startup including defining your business structure, funding, staffing and more. This kit includes: • Essential industry and business-specific startup steps with worksheets, calculators, checklists and more • Entrepreneur Editors' Start Your Own Business, a guide to starting any business and surviving the first three years • Interviews and advice from successful entrepreneurs in the industry • Worksheets, brainstorming sections, and checklists • Entrepreneur's Startup Resource Kit (downloadable) More about Entrepreneur's Startup Resource Kit Every small business is unique. Therefore, it's essential to have tools that are customizable depending on your business's needs. That's why with Entrepreneur is also offering you access to our Startup Resource Kit. Get instant access to thousands of business letters, sales letters, sample documents and more - all at your fingertips! You'll find the following: The Small Business Legal Toolkit When your business dreams go from idea to reality, you're suddenly faced with laws and regulations governing nearly every move you make. Learn how to stay in compliance and protect your business from legal action. In this essential toolkit, you'll get answers to the "how do I get started?" questions every business owner faces along with a thorough understanding of the legal and tax requirements of your business. Sample Business Letters 1000+ customizable business letters covering each type of written business communication you're likely to encounter as you communicate with customers, suppliers, employees, and others. Plus a complete guide to business communication that covers every question you may have about developing your own business communication style. Sample Sales Letters The experts at Entrepreneur have compiled more than 1000 of the most effective sales letters covering introductions, prospecting, setting up appointments, cover letters, proposal letters, the all-important follow-up letter and letters covering all aspects of sales operations to help you make the sale, generate new customers and huge profits. - See more at: <https://bookstore.entrepreneur.com/product/start-your-own-construction-business-2e/#sthash.R827WtZdpuf>

Microbiology Nina Parker 2016-05-30 "Microbiology covers the scope and sequence requirements for a single-semester microbiology course for non-majors. The book presents the core concepts of microbiology with a focus on applications for careers in allied health. The pedagogical features of the text make the material interesting and accessible while maintaining the career-application focus and scientific rigor inherent in the subject matter. Microbiology's art program enhances students' understanding of concepts through clear and effective illustrations, diagrams, and photographs. Microbiology is produced through a collaborative publishing agreement between OpenStax and the American Society for Microbiology Press. The book aligns with the curriculum guidelines of the American Society for Microbiology." - BC Campus website.

Ubuntu Unleashed 2017 Edition (Includes Content Update Program) Matthew Helmke 2016-10-10 This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may be packaged with the bound book. Ubuntu Unleashed 2017 Edition is filled with unique and advanced information for everyone who wants to make the most of the Ubuntu Linux operating system, including the latest in Ubuntu mobile development. This new edition has been thoroughly updated by a long-time Ubuntu community leader to reflect the exciting new Ubuntu 16.10 and the forthcoming Ubuntu 17.04 and 17.08. Helmke presents up-to-the-minute introductions to Ubuntu's key productivity and Web development tools, programming languages, hardware support, and more. This book will now be part of CUPs (the Content Update Program). Former Ubuntu Forum administrator Matthew Helmke covers all you need to know about Ubuntu 16.10 installation, configuration, productivity, multimedia, development, system administration, server operations, networking, virtualization, security, DevOps, and more—including intermediate-to-advanced techniques you won't find in any other book. Helmke presents up-to-the-minute introductions to Ubuntu's key productivity and Web development tools, programming languages, hardware support, and more. You'll find new or improved coverage of Ubuntu's Unity interface, various types of servers, software repositories, database options, virtualization and cloud services, development tools, monitoring, troubleshooting, Ubuntu's push into mobile and other touch screen devices, and much more.

Online Teaching at Its Best Linda B. Nilson 2021-06-16 Bring pedagogy and cognitive science to online learning environments Online Teaching at Its Best: Merging Instructional Design with Teaching and Learning Research, 2nd Edition, is the scholarly resource for online learning that faculty, instructional designers, and administrators have raved about. This book addresses course design, teaching, and student motivation across the continuum of online teaching modes—remote, hybrid, hylflex, and fully online—integrating these with pedagogical and cognitive science, and grounding its recommendations in the latest research. The book will help you design or redesign your courses to ensure strong course alignment and effective student learning in any of these teaching modes. Its emphasis on evidence-based practices makes this one of the most scholarly books of its kind on the market today. This new edition features significant new content including more active learning formats for small groups across the online teaching continuum, strategies and tools for scripting and recording effective micro-lectures, ways to integrate quiz items within micro-lectures, more conferencing software and techniques to add interactivity, and a guide for rapid transition from face-to-face to online teaching. You'll also find updated examples, references, and quotes to reflect more evolved technology. Adopt new pedagogical techniques designed specifically for remote, hybrid, hylflex, and fully online learning environments Ensure strong course alignment and effective student learning for all these modes of instruction Increase student retention, build necessary support structures, and train faculty more effectively Integrate research-based course design and cognitive psychology into graduate or undergraduate programs Distance is no barrier to a great education. Online Teaching at Its Best provides practical, real-world advice grounded in educational and psychological science to help online instructors, instructional designers, and administrators deliver an exceptional learning experience even under emergency conditions.

My PowerPoint 2016 (Includes Content Update Program) Ho Swinford 2015-11-05 Book + Content Update Program If you want to deliver truly attention-grabbing presentations with PowerPoint 2016, My PowerPoint 2016 is your must-have companion. Friendly, quick, and packed with real-world advice, it walks you through every task you'll want to perform, including: Choosing the right design Creating and inserting shapes and pictures Incorporating effective animations, transitions, and multimedia content Finalizing and printing your presentation Setting up and delivering slide shows Modifying themes and templates to your precise needs And much more Every task is presented step-by-step, using carefully annotated, full-color screenshots, all numbered so there's no chance of getting lost or confused. Everything's clearly organized in modular, self-contained chapters designed to help you get more powerful results from Microsoft's PowerPoint 2016, and get them faster. Throughout, the book is packed with helpful tips and lists - plus quick solutions to the problems you're most likely to encounter. In addition, this book is part of Que's exciting new Content Update Program. As Microsoft updates features of PowerPoint 2016, sections of this book will be updated or new sections will be added to match the updates to the software. The updates will be delivered to you via a FREE Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit www.quepublishing.com/CUP. How to access the free web edition: Follow the instructions within the book to learn how to register your book to access the FREE Web Edition.

In Different Times Ian van der Waag 2019-11-15 This is the first attempt to bring together diverse scholars, using different lenses, to study South Africa's Border War. As a book, it is critical in approach, provides deeper reflection, and focuses specifically on the SADF experience of the war. The result is a more complex picture of the war's dynamics and its legacies. Although South Africa is a vastly different country today, the study of the Border War opens a range of questions, also relevant to contemporary deployments such as in Lesotho (1998) and the Central African Republic (2013). It includes the debate on participation in foreign conflicts: on the deployment, design and preparation of appropriate, modern armed forces and their use as foreign policy instruments in far-off theatres; on military planning; and, as the historical controversies regarding the battles at Cuito Cuanavale and Bangui illustrate, on the interface between foreign campaigning and domestic politics.

Enhanced Microsoft Excel 2013: Comprehensive Steven M. Freund 2015-04-08 Readers discover the latest advantages that Microsoft Excel has to offer with this new book in the next generation of the Shelly Cashman Series. For three decades, the Shelly Cashman Series has effectively introduced essential computer skills to millions of learners. ENHANCED MICROSOFT EXCEL 2013: COMPREHENSIVE continues the history of innovation with new features that accommodate a variety of learning styles. Specially refined learning tools help improve retention and prepare readers for future success. A step-by-step, screen-by-screen approach guides readers in expanding their understanding of Excel through experimentation, critical thought, and personalization. ENHANCED MICROSOFT EXCEL 2013: COMPREHENSIVE helps readers succeed with today's most effective educational approach. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

My Publisher 2016 (Includes free Content Update Program) Laura Acklen 2015-10-30 Book + Content Update Program Microsoft's Publisher 2016 enables you to create professional-quality publications that help you succeed! If you want to make the most of Publisher, My Publisher 2016 is your must-have companion. Friendly, quick, and packed with real-world advice, it walks you through every task you'll want to perform, including: Getting started with Publisher 2016, and understanding what's new in this release Creating a new publication from scratch, or starting with content from other sources Making the most of Publisher's professional layouts with wizards and templates Incorporating online and social media content into your publications Adding professional effects and backgrounds Creating great newsletters, fliers, brochures, forms, business and greeting cards, banners, and many other publications Building customized emails with Publisher's mail merge Discovering shortcuts to build your publications faster and more efficiently Every task is presented step-by-step, using carefully annotated, full-color screenshots, all numbered so there's no chance of getting lost or confused. Everything's clearly organized in modular, self-contained chapters designed to help you get more powerful results from Microsoft Publisher, and get them faster. Throughout, the book is packed with helpful tips and lists - plus quick solutions to the problems you're most likely to encounter. In addition, this book is part of Que's exciting new Content Update Program. As Microsoft updates features of Publisher 2016, sections of this book will be updated or new sections will be added to match the updates to the software. The updates will be delivered to you via a FREE Web Edition of this book, which can be accessed with any Internet connection. To learn more, visit www.quepublishing.com/CUP. How to access the free web edition: Follow the instructions within the book to learn how to register your book to access the FREE Web Edition.

Green-Light Your Book Brooke Warner 2016-06-14 Green-Light Your Book is a straight-shooting guide to a changing industry. Written for aspiring authors, previously published authors, and independent publishers, it explains the ever-shifting publishing landscape and helps indie authors understand that they're up against the status quo, and how to work within the system but also how to subvert the system in order to succeed. Publishing expert and independent publisher Brooke Warner is fearless in her critique of an industry that's lost its mandate, and in so doing has opened the door wide for indie publishers to thrive. While she does not shy away from calling out the bias against indie authors, she also asserts that it's never been a more exciting time to be in book publishing—and her passion and enthusiasm are contagious. "If you're going to green-light your work, you have to wow," Warner writes. But to surpass expectations, you also need to be a student of publishing and to be able to hold your own with book buyers, event coordinators, librarians, wholesalers, distributors, and reviewers. Green-Light Your Book seeks to equip authors and publishers with the language, knowledge, and skill sets they need to play big.

Office 2016 In Depth (Includes Content Update Program) Be Habraken 2015-10-09 Beyond the Basics... Beneath the Surface... In Depth Do more in less time! Whatever your Microsoft Office experience, don't let Office 2016 make you feel like a beginner! This book is packed with intensely useful knowledge, tips, and shortcuts you just won't find anywhere else. It's the fastest, best way to master Office 2016's full power, and the great new features built into Word, Excel, PowerPoint, Outlook, Publisher, and OneNote. This friendly, expert guide will make you way more productive... whether you're creating documents, analyzing data, delivering presentations, designing newsletters, taking quick notes, or managing your life! Take full advantage of Office 2016's cloud integration Use Insights for Office to quickly access information Easily create complex Word documents, from books to mail merges Coauthor Word documents with collaborators in real time Build flexible, reliable Excel workbooks with formulas and functions Transform data into insight with Excel charts and PivotTables Discover best practices for creating great PowerPoint slides, handouts, and notes Take advantage of the new Tell Me Box, which provides access to contextual and traditional Office help features including the new Insights pane Use Outlook 2016's Clutter feature to clear away low-priority email Create visually compelling documents of all kinds with Publisher 2016 Gather, organize, share, and use knowledge with OneNote 2016 Get more done faster by integrating OneNote with other Office 2016 components Discover Microsoft's new mobile Word, Excel, and PowerPoint apps for Windows 10 All In Depth books offer Comprehensive coverage, with detailed solutions Practical, real-world examples with nothing glossed over or left out Troubleshooting help for tough problems you can't fix on your own This book is part of Que's Content Update Program. As Microsoft updates features of Office, sections of this book will be updated or new sections will be added to match the updates to the software. See inside for details.

Kitaaba Wal-Hikmat Jamir Ahmed Choudhury 2017-07-31 Was-Salaamu alaa manit-tabaal Huda, They (Muusa and Haarun) said, Our Rab! We fear lest He [Firaw'n] hasten with insolence against us, or lest He transgress all bounds. He said, Fear not, for I am with you, I hear and see [everything]. So go you both to him (owner of Windows 7 Ultimate) and say, Verily we are messengers [Rasula Rabbika] sent by your Rab. Send forth, therefore, Bani-Israa-ill [those who had made covenant with Allah on the right side of Mount Tur over water] with us and afflict them not. We bring you a clear proof from your Rab [bi-Ayatim-mir-Rabbik] and peace to all who follow right guidance [Was-Salaamu alaa manit-tabaal Huda]. Verily it has been revealed to us that the penalty awaits those who reject manifest truth / clear proof and turn away from right guidance [anna-Azaba alaa man kazzaba wa tawallaa] [Sura [19]Taa-Haa45 to 48]. Responsible chairs and legitimate authorities. With due honour and respect, I would like to announce Anti-Global Resurrection, seeking global recognition for the sake of intrinsically luminous moon (quadrilateral shining star or Shiraa like a diamond) as the worlds (nonluminous moons) only permanent natural satellite and corresponding upright rectangular universe, equal and opposite revelation (Trinity/Tawraat) and corresponding east horizon and west horizon (black and white triangles / Samawati wal-Arz / Sirius binary system), four basic forces and four Galilean moons and corresponding four cardinal directions and crucified sign, self-evident concept (Furqan) of manifested nature (Tawraat and Injil) and corresponding natural environment (Injil and Zabuur), equal and opposite stages of journey of the so-called sun (bullet / Tarash-Shamsa) as the manifested sign (clear proof) of natural magnetism and corresponding north and south directions, established child rights and corresponding quality education, sanctity of education and corresponding solidified solid human rights (to share verifiable and justifiable manifest truth openly and publicly), justifiable valid knowledge (philosophy) and corresponding verifiable certain knowledge (science), established mandates of social justice and corresponding fairness with the contents of verifiable and justifiable appeal, overview of the so far established mandates and global rights and corresponding open and public announcement of the greatest war (Jihad-e-Akbar) against the Trinity of self-evident hypocriteteological evidence sorcerers, extreme epistemic persecutors, established mandates of national and international peace and harmony of the globe and corresponding survival of the truest, freedom from obligation and corresponding rejection of invented lies of the global mafias and introduced falsehoods of the International Scientific Soldiers (ISS) of Activism and Terrorism, utilitarian liberation and corresponding greatest happiness of the greatest number, summum bonum of life and corresponding upright justness with equal and opposite historically prevailing identified learning gaps objectively and searched out necessary remedial measures shared as solidified solid human rights.

Libraries Partnering with Self-Publishing: A Winning Combination Robert J. Grover Professor Emeritus 2016-10-17 Help your library leverage opportunities in the popular do-it-yourself publishing movement by following this guide's process for creating and producing books. • Offers librarians a broad overview of self-publishing and shows them how they can become part of the process • Features interviews with library professionals experienced with self-publishing • Expands and strengthens the role of the library as a publishing center • Includes practical advice for getting started in self-publishing • Describes publishing opportunities for both librarians and patrons

Your Boss Is an Algorithm Antonio Aloisi 2022-07-14 What effect do robots, algorithms, and online platforms have on the world of work? Using case studies and examples from across the EU, the UK, and the US, this book provides a compass to navigate this technological transformation as well as the regulatory options available, and proposes a new map for the era of radical digital advancements. From platform work to the gig-economy and the impact of artificial intelligence, algorithmic management, and digital surveillance on workplaces, technology has overwhelming consequences for everyone's lives, reshaping the labour

market and straining social institutions. Contrary to preliminary analyses forecasting the threat of human work obsolescence, the book demonstrates that digital tools are more likely to replace managerial roles and intensify organisational processes in workplaces, rather than opening the way for mass job displacement. Can flexibility and protection be reconciled so that legal frameworks uphold innovation? How can we address the pervasive power of AI-enabled monitoring? How likely is it that the gig-economy model will emerge as a new organisational paradigm across sectors? And what can social partners and political players do to adopt effective regulation? Technology is never neutral. It can and must be governed, to ensure that progress favours the many. Digital transformation can be an essential ally, from the warehouse to the office, but it must be tested in terms of social and political sustainability, not only through the lenses of economic convenience. Your Boss Is an Algorithm offers a guide to explore these new scenarios, their promises, and perils.

Grow Strong! Cheri J. Meiners 2016-08-10 In the quest for school success—not to mention a happy home life—kids have a lot to juggle: schoolwork, friends, activities, chores, bedrooms, electronics, lockers, and desks. Get Organized Without Losing It provides friendly, entertaining help for kids who want to manage their tasks, time, and stuff—without going overboard or being totally obsessed. Empower kids to: conquer clutter, prioritize tasks, master their devices (not the other way around), supercharge study skills, handle homework, and prepare for tests stop procrastinating and start enjoying less stress and more success. Tips, examples, lists, and steps make it doable; jokes and cartoons make it enjoyable.

New Perspectives on Computer Concepts 2016, Introductory Jamrich Parsons 2015-03-06 Take your students beyond the basics with the award-winning NEW PERSPECTIVES ON COMPUTER CONCEPTS. Designed to get all students up-to-speed on essential computer literacy skills, this market leading text goes deeper, providing students with the technical and practical information they need for academic and career success. NEW PERSPECTIVES ON COMPUTER CONCEPTS 2016 incorporates significant technology trends that affect computing and everyday life: such as concerns for data security, personal privacy, online safety, controversy over digital rights management, interest in open source software and portable applications, and more. In addition, coverage of Microsoft Windows 8 and Office 2013 will introduce your students to the exciting new features of Microsoft's next generation of software. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

E-Zine Publishing Mastery Anthony Ekanem 2016-06-22 E-zine publishing is an online magazine. Much like in real life, it is simply a magazine that is delivered in a digital form. Most of the E-zines today are targeted towards Internet distribution and is meant to promote a website. Normally, an E-zine usually caters to a particular niche or topic. It could be anything from 'How to make money online' to 'How to train your pet'. E-zines are distributed to their subscribers normally through e-mail. Normally people send E-zines to be published on a consistent, pre-planned basis. For example, an e-mail will be sent out every day, every three days, weekly, biweekly or monthly. These E-zines are distributed using an autoresponder. An autoresponder is programmed for every subscriber to receive the e-mails in a chronological format in a sequential order. This is the biggest difference between an E-zine and its offline counterpart. An E-zine can send previous issues anytime regardless of when the subscriber has opted in to the E-zine. The autoresponder will do its job of follow-up from the day the subscriber has opted in and will follow through until its 'run' is exhausted. Today, the majority of E-zines are website driven. It would be a surprising fact to know that the first E-zines were delivered on an electronic format such as CD-ROM and delivered to the subscriber's house by mail. That was in the 'stone age' when the power of e-mails and autoresponders were not realized yet. But now, the majority of the formats stick with e-mails or they send out notifications (or updates) in conjunction with websites or blogs. The e-mail usually contains the issue itself or a summarized format that ultimately links back to the original website for the main cheese.

New Perspectives Computer Concepts 2016 Enhanced, Comprehensive Jamrich Parsons 2016-03-04 Readers gain a full understanding of today's digital world with the cohesive framework and logical organization found only in NEW PERSPECTIVES ON COMPUTER CONCEPTS 2016, ENHANCED, COMPREHENSIVE. This dynamic book provides the latest updates on emerging technology with engaging learning features, informative visuals and hands-on activities proven to increase learning effectiveness. An insightful introduction highlights today's digital evolution, while coverage of social media and online security examines concepts behind today's technology challenges and trends. Readers explore the principles underlying the wide scope of digital devices in use today with the book's unique focus on the connectivity that pervades modern life. This Enhanced Edition includes a new hands-on programming chapter that lets even readers with no prior coding experience learn to program with instant success using Python™. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Coasting Casey Shannon Anderson 2016-08-10 "My teachers say I'm coasting, that I just do 'well enough.' But why do I want to waste my time on super boring stuff?" Casey is bright, but doesn't apply himself at school. Instead, he coasts—doing just well enough to get by, and ignoring homework and projects that don't interest him. What does interest Casey is art. He loves to draw, make music, and create. Sometimes this enthusiasm interferes with learning and gets him into trouble. With help from his school principal, Casey learns to apply his passions to his schoolwork. Told in humorous rhyme, this lively story will speak to bored students and to any kid who can—and wants to—do better. The book concludes with tips and information to help parents, teachers, counselors, and other adults foster dialogue with any kid wrestling with underachievement.

Shelly Cashman Series Microsoft Office 365 & Publisher 2016: Comprehensive, Loose-leaf Version L. Starks 2016-01-15 Discover the latest advancements in Microsoft Publisher 2016 with MICROSOFT OFFICE 365 & PUBLISHER 2016: COMPREHENSIVE -- the new edition in the leading Shelly Cashman Series. For more than three decades, the Shelly Cashman Series has effectively introduced computer skills to millions. MICROSOFT OFFICE 365 & PUBLISHER 2016: COMPREHENSIVE continues the Series' strong history of innovation with a proven learning approach enhanced to address the varied learning styles of today's learners. A trademark step-by-step, screen-by-screen approach encourages readers to expand their understanding of Microsoft Publisher 2016 through experimentation, critical thought, and personalization. This new edition delivers educational materials specifically designed to introduce more advanced and key features, improve retention, and prepare readers for success with the latest Microsoft Publisher 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The Publishing Business Kelvin Smith 2018-02-22 The Publishing Business, is an invaluable guide to understanding what book publishing is and what it might become. Using popular and current examples, this second edition demonstrates that, to succeed, publishers must prove their commitment to producing accurate, attractive and well edited content, their ability to innovate pioneering digital technologies and their dedication to promoting their titles to new audiences. This book explains the responsibilities at each stage of the publishing process, describes current roles and practices, and provides much food for thought on how publishers can ensure their skills remain relevant in the digital age. Fully updated to take into account recent developments in the publishing world, this new edition also includes additional real-world examples from a variety of publishing sectors, insightful interviews with industry experts and new and updated activities throughout. Beautifully designed, thoroughly illustrated and packed with examples of publishing practice, The Publishing Business is an essential introduction to a dynamic industry.

An Ever-Changing Union? Koen Lenaerts 2019-11-28 Allan Rosas is one of the leading European Union jurists of his generation. His impact on the legal landscape of the EU has been immense. This collection brings together colleagues from the worlds of the judiciary, academia and practice to grapple with one of the key questions underpinning his contribution: is the trajectory of EU law one of ever-changing union? With essays exploring a range of topics from national identity and European construction to Brexit, this collection is a fitting tribute to an unrivalled EU law career.

Shelly Cashman Series Microsoft Office 365 & Publisher 2016: Introductory, Loose-leaf Version L. Starks 2016-02-02 Discover the latest advancements in Microsoft Publisher 2016 with MICROSOFT OFFICE 365 & PUBLISHER 2016 INTRODUCTORY -- the new edition in today's generation of acclaimed Shelly Cashman Series books. For more than three decades, the Shelly Cashman Series has effectively introduced computer skills to millions. MICROSOFT OFFICE 365 & PUBLISHER 2016 INTRODUCTORY continues the Series' strong history of innovation with a proven learning approach enhanced to address the varied learning styles of today's learners. A trademark step-by-step, screen-by-screen approach encourages readers to expand their understanding of Microsoft Publisher 2016 through experimentation, critical thought, and personalization. This new edition delivers effective educational materials specifically designed to introduce key features, improve retention, and prepare readers for success with the latest Microsoft Publisher 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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